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DEALER CHECKLIST FOR MARYLAND CUSTOMERS

TYPE OF TRANSACTION REQUESTED CHOOSE ONE

- ☐ New Title, New Registration and New License Plates
- ☐ New Title, New Registration and Transfer License Plates
- ☐ New Title, 30-Day Registration and New License Plates [Out of State Dealers Only]
- ☐ New Title Only

SUPPORTING DOCUMENTS TO COMPLETE TRANSACTION

- ☐ Clear Copy of the Maryland Driver's License Individuals
- ☐ Z# or Corporate FEIN Businesses Currently Registered in Maryland
- ☐ Original Certificate of Title **OR** Manufacturers Certificate of Origin
- ☐ Original Dealer Re-Assignments
- ☐ Original Power of Attorney
- ☐ Original Odometer Statement
- ☐ New Lien Information [Company Name, Address, Account # and Loan Amount]
- ☐ Completed MD VR-005 Application for Certificate of Title
- ☐ Maryland insurance information [Insurer name, Underwriter, and Policy Number]
- ☐ Original Buyer's Order
- ☐ Signed Power of Attorney Found at:
<https://mva.maryland.gov/Documents/VR-470.pdf>
- ☐ Original Maryland Safety Inspection Certificate Found at:
<https://egov.maryland.gov/msp/msis/Lookup#!/inspection>

CHOOSE LICENSE PLATE STYLE

- ☐ Maryland Proud Plates [Standard]
- ☐ Maryland Save-the-Bay Plates [**\$10.00 Extra Yearly**]
- ☐ Maryland Agricultural Plates [**\$10.00 Extra Yearly**]

